

Admissions Requirements:

MA in Arts Administration

The Arts Administration program in the Department of Art Education educates aspiring cultural leaders about the theory and practice of socially responsible arts administration. Applicants must meet the following minimum admission requirements to be considered for this program:

1. Degree, Experience, and GPA Requirements

- a. An earned bachelor's degree from a regionally accredited US institution, or a comparable degree from an international institution, with a minimum of 3.0 (on a 4.0 scale) grade point average (GPA) in all coursework OR a 3.0 in all upper-division coursework (the last 60 hours of undergraduate education)
- b. An undergraduate major related to Art, Art Education, Arts Administration, or Performing Arts
- c. Thirty (30) hours of Arts and/or Art Education coursework or relevant work experience in a cultural organization (Students may satisfy deficiencies upon acceptance into the program)
- d. The applicant must be in good standing in the institution of higher education

2. GRE Test Scores

- a. Earn a minimum percentile ranking of 55% on the Verbal and 25% on the Quantitative portions of the GRE.
- b. Students may submit a request to waive the GRE if they have a 3.0 overall undergraduate GPA or a 3.0 in their upper-division undergraduate coursework

3. TOEFL (for International Students only)

- a. Minimum scores: 80 internet/213 computer

4. Transcripts

- a. Applicants must submit an official transcript from each college and/or university attended to the Office of Admissions.

- b. Transfer credit posted on the records of other institutions is not accepted in lieu of transcripts from the original institutions. Official transcripts for these credits must also be submitted.
- c. Official transcripts bear an official seal and signature and are sent from the issuing college or university directly to Florida State University. The verifying signature should be that of an officer of the institution attended.
- d. FSU transcripts or official transcripts already on file will be obtained by the Office of Admissions.
- e. Original documents or signed, officially certified photocopies of original documents may be submitted by the applicant only when institutions outside the United States will not send academic records to other institutions.
- f. All academic records that are not in English must be accompanied by certified English translations.
- g. Certified documents should be true copies that are signed and dated by an educational official familiar with academic records.
- h. Documents signed by a notary or other public official with no educational affiliation will not be accepted.
- i. The address for submitting transcripts is:

Florida State University Office of Admissions
282 Champions Way
P.O. Box 3062400
Tallahassee, FL 32306-2400, USA

5. Letters of Recommendation

- a. Students must submit three letters of recommendation
- b. The letters of recommendation should be from someone who can describe your ability to meet the graduate level of rigor and expectations in coursework, writing, and speaking skills

6. Statement of Purpose

- a. A 1,000 words addressing:
 - i. Career goals
 - ii. Rationale for applying to the program
 - iii. List of other program you plan to apply to

- iv. Advice for writing a statement of purpose can be found at the [FSU Career Center Website](#)

7. Academic Writing Sample

- a. Most people submit a paper that they wrote in college, retouching it for content and style.
- b. If you don't have a paper that you have already written, you can write one of your own choosing.
- c. You'll want to submit a piece of writing that demonstrates your ability to analyze a topic in the same (or related) field to which you are applying.

See last page for an admission checklist

For help with the admission or application process, please contact:

Vicki Barr

Admissions Officer

Department of Art Education

Florida State University

Room 1032, William Johnston Building

Tallahassee, FL 32306

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Admissions Checklist:

MA in Arts Administration

- Relevant Undergraduate Degree**
- 3.0 Overall GPA or 3.0 in upper-division coursework**
- GRE Test Scores** (*see previous pages for information about GRE waivers*)
- TOEFL** (*for International Students only*)
- Transcripts**
- 3 Letters of Recommendation**
- Statement of Purpose**
- Academic/Professional Writing Sample**
- For help with the admission/application process, please contact:**

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Thank you for considering the FSU Art Education Department!!